

Ref: ISB/sec/n/26-0003
15th August 2025

Dear Year 7 Parents and Guardians,

Re: Welcome to Year 7

I am writing to you to extend a warm welcome to Year 7 and Secondary school at ISB. I hope that you and your child are well rested after the break. It has been great to see that our new cohort of Year 7 students have been so eager and keen to get the year started!

My name is Ms. Daisy Cole, and I am the Head of Year 7. I am very much enjoying getting to know your child, and to helping them to excel in Secondary school.

On Monday 18th August 2025, by 7.10am at the latest,

- Your child should meet at the piano steps. They can view their tutor group lists displayed outside the library. They will be guided to their Year 7 tutor group rooms to register at 7.15am.
- All Year 7 students and Tutors will enjoy a shared breakfast to mark the start of their Secondary learning journey and academic year. Please ensure your child is aware of this special invitation.

Subject teachers will provide lesson information and tutors will support your child during the academic year. If you have any queries, please contact your child's tutor:

Tutor Groups:	Tutor:	Email:
7MMA	Mr. Mohsin Alam	Mmazari@ac.isb.edu.bn
7SSM	Ms. Stephanie Smejkal	Ssmejkal@ac.isb.edu.bn
7CGO	Mrs. Ceri Govan	cgovan@ac.isb.edu.bn
7CAK	Mr. Kong Chung Ang	ckong@ac.isb.edu.bn
School Counsellor	Ms. Lucy Canning	counsellor@ac.isb.edu.bn
Secondary Pastoral Admin *for general queries, absences, medical notes, admin support	Ms. Lee	pastoralcommunity@ac.isb.edu.bn

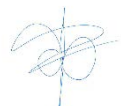
We cordially invite you to attend the 'Meet the Tutor' event on Wednesday, 3rd September 2025 at 2.30pm in the IB workroom, located on the top floor above the library.

This is an important opportunity for you to meet with your child's tutor and the Head of Year and share any questions you may have. Please sign up to attend by **Wednesday, 27th August 2025:**

<https://forms.office.com/r/nXTdKP4MEV?origin=lprLink>

I hope you find this information useful, and please contact me with any more questions.

Kind regards,



Daisy Cole
Head of Year 7
Dcole@ac.isb.edu.bn



Catherine Gallacher
Assistant Headteacher for Key Stage 3 and Well-being
CGallacher@ac.isb.edu.bn