

Ref: ISB/sec/n/26-0009  
15 August 2025

Dear Parents and Guardians,

### Re: Welcome back to Year 13's

The Pre-U team would like to extend a warm welcome back to ISB to our Year 13 cohort. This will be a very busy year for our Year 13 students as they navigate their way through Internal Assessments, External Assessments and Mock Exams leading up to the Final Exams.

Throughout the Core program for Year 13, we will introduce techniques for maintaining physical and mental wellbeing and undertaking preparation for further education/entering the workforce after ISB including applications (university/jobs/scholarships) with our University Counsellor Mrs. Emily Deacon.

Subject teachers will provide lesson information and tutors will support your child during the academic year. If you have any queries, please contact your child's tutor:

Tutor groups:	Tutor:	Email:
<b>13 FWO</b>	Ms. Fiona Wong	<a href="mailto:fwong@ac.isb.edu.bn">fwong@ac.isb.edu.bn</a>
<b>13 RMA</b>	Mr. Regin Manamba	<a href="mailto:rmanamba@ac.isb.edu.bn">rmanamba@ac.isb.edu.bn</a>
<b>13 AAJ</b>	Ms. Amirah Aji	<a href="mailto:aaji@ac.isb.edu.bn">aaji@ac.isb.edu.bn</a>
<b>13 BTA</b>	Mr. Benedict Tan	<a href="mailto:btan@ac.isb.edu.bn">btan@ac.isb.edu.bn</a>
IB Coordinator Head of Year 12 & 13 (Pastoral) University Counsellor School Counsellor Pre-U Admin *for general queries, absences, medical notes, Admin support	Mr. Richard Edwards Mrs. Claire McGhee Mrs. Emily Deacon Ms. Lucy Canning Ms. Asqina Halim	<a href="mailto:redwards@ac.isb.edu.bn">redwards@ac.isb.edu.bn</a> <a href="mailto:cmcghee@ac.isb.edu.bn">cmcghee@ac.isb.edu.bn</a> <a href="mailto:Edeacon@ac.isb.edu.bn">Edeacon@ac.isb.edu.bn</a> <a href="mailto:counsellor@ac.isb.edu.bn">counsellor@ac.isb.edu.bn</a> <a href="mailto:preunidept@ac.isb.edu.bn">preunidept@ac.isb.edu.bn</a>

**We cordially invite you to attend the 'Meet the Tutor' event on Wednesday, 3 September 2025 at 2.30pm in the IB workroom, located on the top floor above the library.**

This is an important opportunity for you to meet with your child's tutor and the Head of Year and share any questions you may have. Please sign up to attend by **Wednesday 27 August 2025:**  
<https://forms.office.com/r/nXTdKP4MEV?origin=lprLink>

I wish you well and am looking forward to a new successful academic year ahead.

Kind regards,



Claire McGhee  
Head of Year 12 & 13  
[CMcGhee@ac.isb.edu.bn](mailto:CMcGhee@ac.isb.edu.bn)



Richard Edwards  
IBDP Coordinator  
[redwards@ac.isb.edu.bn](mailto:redwards@ac.isb.edu.bn)